

MINUTES OF THE MEETING OF OLD SARUM RESIDENTS ASSOCIATION 22ND SEPTEMBER 2016

PRESENT: A Prince (Clerk to Parish Council), J Ayres (Chairman), S Ayres, W Burditt (Community Enabler), D Earle, A Redman, L Robinson, E Wyatt

APOLOGIES: T Thomson

There was one member of the public present

1 The chairman welcomed everyone to the first meeting which combined the Residents Association and the Old Sarum Community Centre Management Group

2 The chairman asked that everyone read the Constitution which was previously in existence and let him know if there should be any amendments. This has already been sent out by e-mail.

3 Conflict of Interest Register – this was again sent out by e mail. **Please let the Chairman have your details to put on the register which will then be put on the website.**

4 A Redman (Treasurer) has not yet met with the previous treasurer to discuss the transfer of any monies previously held in the Residents Association Account.

5 Archaeological Open Space - This was transferred to Laverstock and Ford Parish Council in June and tenders are out to provide the equipment for the play park. It had previously been suggested that some of the trees planted by Persimmon Homes be removed after an unofficial meeting on the site and replaced with grassed areas and wild flower meadows. **This had not been passed on to the residents and they would like to see the details before agreeing to it.**

6 MOD Open Space. The transfer documents have been signed and Persimmon Homes have transferred the S 106 money over but all documentation has not yet been handed over to the Parish Council. The Clerk to the Parish Council suggested contacting Co-op HQ

7 The swale area on Norman Drive will include a play area for the 6 - 8 year olds once work has been completed by Persimmon Homes

8 Two of the new shops being completed are now being advertised by Wooley and Wallis. It is not known when the convenient store will open as the planning application for signage by the Co-op and two other applications by them have been withdrawn **It was suggested contact be made with Coop HQ.**

9 Communication with the residents needs to be improved. Details to be put in the Parish Magazine and the newsletter of the meetings . The website needs to advertise the meeting as well.

10 W Burditt to look at revamping the Old Sarum Community Newsletter and circulate the draft to RA members for comments/contributions. This should include the Parish Clerk.

**MEETING OF THE OLD SARUM COMMUNITY CENTRE MANAGEMENT GROUP ON 22ND SEPTEMBER
AT THE COMMUNITY CENTRE**

PRESENT: J Ayres(chairman) A Redman(Treasurer) D Earle (Secretary) L Robinson (Vice- Chair), W Burditt (Community | Enabler), and E Wyatt (Maintenance)

APOLOGIES: S Bradshaw (by e-mail received after meeting)

1 Minutes of last meeting

The minutes of the last meeting were agreed as true and correct and were signed by the Chairman

2 Matters arising from the minutes of the last meeting

There were no matters arising from the minutes of the last meeting

3 Finance

The expenditure since the start of the new financial year is £9722 which includes over £2000 for the insurance of the building. Income is £13263. **An escalation process is needed to manage bad debtors**

4 Lettings

Rock Choir has now booked the hall for five hours a week on a Thursday at a cost of £15 an hour. Sessions will take place during term time. Wellington Dance School will start on a Tuesday evening after Christmas for 4 hours a week during term time.

Further enquiries have been made to start a Pilates class and a football session for toddlers – the companies concerned will be coming in to the centre next week to discuss rental.

It was suggested stated that we need to advertise the availability for private parties more actively and not rely on word of mouth

5 Maintenance of Building

We can claim on the insurance for the bike shed Perspex with an excess on the insurance of £75. **J Ayres to check with the Parish Clerk on the process if we go down this route.**

The main canopy outside the building has been cleaned and the guttering repaired. Some draft excluder has been repaired.

There are two taps in the ladies toilets which are loose and E Wyatt will organise for these to be repaired.

A check to be made to see if the gas cooker needs a gas safety check and if the dishwasher needs servicing.

6 Garden

A quote for £12 an hour has been received on the basis of the gardener visiting fortnightly for two hours. It was agreed that this should be accepted for the next two months and then possibly again in the spring

7 Fire Alarm Practise

A Fire Alarm practise has been undertaken which went well. When a check was made on the separate areas the box in the Nursery caused a problem and a local company had to be called out . It then transpired that the alarm should be serviced every six months and this will be done at half-term

8 Purchase of Projector

This is ongoing with A Redman

9 Refurbishment of Office

Quote for built in cabinets received at a cost of £650 for MDF and £750 for oak veneered MDF.

L Robinson to see if she can get suitable storage from IKEA for a lower price

10 Trustee Issues

The halls have now been repainted.

Mi-Space has accepted responsibility for the Acoustics and the parish clerk is now looking at who will undertake the work. Mi-Space wanted to put panels on the walls but these are not suitable for the halls use. It is hoped that panels will be fixed to the ceiling

11 AOB

It was suggested that Perspex be placed on the lower part of the hall walls to reduce the risk of damage – this to be considered at a later date

The Facebook page is being used regularly and the website is now up to date

Date of next meeting Wednesday 23rd November at 7.30 pm in the Community Centre starting with the Residents Association meeting.